

St Edward's Catholic Primary School

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Headteacher: Mr S Atkinson

25th September 2026

Dear Parent/Guardian

Year 5 will be going on a school educational trip on **Monday 9th November 2026**. They will be going to The Kent Museum of Life.

The children will need to be at school by 8.45am, as the coach will be leaving at 9.00am and the children will be back at school by 3.00pm. School uniform must be worn on this trip.

If your child receives free school meals and you would like your child to receive a free school packed lunch, please indicate this on the permission form which is available on ParentPay.

The school has greatly subsidised the cost of this trip, which makes the cost **£25.00** per child. As we are a cashless school the £25.00 payment MUST be paid via ParentPay by Monday 2nd November 2026. If you require further information regarding ParentPay, please see Mrs Tinsley, who will be more than happy to help you.

The school finances are such that the visit cannot take place unless we raise, by voluntary contribution, the necessary funding. Parents who have concerns regarding the payment of the trip should speak to Mrs Tinsley in confidence as soon as possible so that a payment plan can be arranged to suit their needs.

I must make it clear that whether the trip actually takes place will depend on the willingness of the parents to contribute. I very much hope that, as usual, this support will be forthcoming.

Please complete the permission slip with payment (via ParentPay) by Monday 2nd November 2026.

Yours sincerely

Mr S Atkinson
Headteacher

